

ACC meeting 2/16/26

In attendance: Tenaya, Mary, Sern, Richard, Rick, Pitkin, Alison

Absent: Kathy

We discussed how to improve our application review process and how to work between monthly meetings. The group acknowledged the need to balance structured review processes with flexibility for unique or complex projects, and agreed that any new system should be fair to both applicants and committee members while allowing for emergency situations.

The committee discussed streamlining their review process for construction applications, deciding that applications will first be reviewed by Allison and Mary before being sent to the full committee. They agreed to use a checklist to assess application completeness, with Pitkin serving as the main point of contact with homeowners. The group also decided to keep the fee calculator at a fixed 3% annual increase for the next 3 years, rather than using the Social Security COLA, and discussed including a copy of the Excel spreadsheet with applications.

They scheduled an ad-hoc meeting for Wednesday, February 25th at 5pm Pacific time, where they plan to finalize the guidelines manual. The next regular meeting will be March 16th at 5pm via Zoom.