

**Edelweiss Maintenance Commission
Notice of Fine for Governing Documents Violation
(Form Six)**

Date: _____

Case #: EMC-_____
 (e.g., EMC-yyyy-Violation #)

Name of Owner: _____

Name of Resident (if not Owner): _____

Location of Violation: _____

Violation: _____

On date _____, EMC issued you a Notice of Governing Documents Violation for the above matter. [If applicable: EMC provided you an opportunity to be heard on date _____, after which the Board directed that you complete certain corrective actions by date _____ and advised that failure to complete such corrective actions would result in a fine.]

The violation:

- Was a repeat occurrence. An additional fine
- Required corrective actions that you were to complete by date _____.
- The previous notice advised you that failure to complete the corrective actions as pre-scribed could result in imposition of a fine. The Board has confirmed that you did not complete the prescribed corrective actions by the deadline and therefore has imposed a fine of \$_____.
- The board will begin or has begun imposing an additional fine of \$250 per month based upon the previously published fine schedule.

As shown on the attached invoice, payment is due in full 30 days from the date of this Notice. Late fees will be imposed as interest at the rate of 10% per annum, compounded monthly, will begin to accrue immediately for payments postmarked after the specified due date. EMC urges your immediate attention to this matter.

Sincerely,

EMC Administrative Manager