

EMC / ACC: Approval or Denial
EMC / ACC Signature:

Edelweiss Architectural Control Committee
209 Goat Creek Road, Winthrop, WA 98862

Variance Request Form

This request form provides residences an opportunity to submit a variance or special conditions request to their property or structure.

- The Architectural Control Committee (ACC) review will not commence if any Edelweiss Maintenance Commission (EMC) payments are in arrears.
- Receiving ACC approval requires submitting a completed Variance Request Form issued in writing to the EMC Administration Manager
- Allow at least 30 days for completion of ACC review from date of application submission
- Issue of Variance Request Form does not mean approval will be granted. Denial or rejection of the request is based on the majority vote of the ACC. If application is rejected or denied, residence must ameliorate and/or cease activity in question.
- Work cannot commence without formal written ACC approval which will be issued within the 30 day application period. Lack of ACC response does not qualify as waiver or approval of requested variance.
- Violation of ACC rejection / denial will result in formal violation fine starting at \$250 (reference Enforcement Policy and Violation Fee Structure)
- Photos documentation is required of the current conditions unless specified reasoning is provided

TO BE FILLED OUT BY RESIDENT / LAND OWNER:

Resident Name(s): _____

Property Address: _____

Lot # _____

County Parcel # _____

Description of Variance Request: _____

Intent and anticipated timeline of Variance Request – please describe: _____

FOR EMC USE:

Date Application Received _____

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Date Plans Received if applicable _____

ACC review deadline: _____

ACC Comments for Resident:

Follow Up Review or Action Needed:

Date of Final Letter – Approval or Denial (copy attached):
